

## Step #4: Sharing Your Success

### Triennial Assessment Report to the Public (Public Notification is Required)

(make a copy for your own use)

Part #1- Post results of the wellness policy assessment

Part #2-Post results on progress made in meeting your 3 district wellness policy goals at BOTH:

- 1) District
- 2) Each building

Identify steps taken to meet unmet goals or policy elements and how you will update Wellness policy goals (likely from 2017) to reflect current programs and practices.

Document how you will update the public below, and provide the link(s) to public updates of the triennial assessment results- provide links to your documentation

Example) Updating the Public

Target Audience(s)	Method	Date
CAPWN Board of Directors	Update at Board Meeting	8-6-2024
Community Partners	Public Website	8-6-2024
Link to the district website to meet public notification requirement	Supportive Health Services   Community Action Health Center (capwn.org)	

Commented [1]: not on website as of 8/9

Target Audience(s)	Method	Date
Parents/Caregivers, teachers, community partners	School Newsletter	5/30/2022
District School Board	Presentation during School Board meeting	6/1/2022
Community Partners	Presentation during District Wellness Committee meeting	5/25/2022
Parents/Caregivers	Presentation during Open House event	5/25/2022

When updating the public, include a link to your wellness policy and an email contact the public can ask questions. **Post a summary to one of your district's main pages so patrons can easily see your updates, consider including pictures of students and staff participating in wellness activities To return to the Triennial Assessment overview document, [click this link](#)**